

**Calamvale Leopards  
J AFC**



**LEOPARDS  
J AFC**

**Volunteers  
Handbook**

It is our pleasure to welcome you all to the Calamvale Leopards JAFc for the 2020 Season! For those families who are new to our club we extend a special welcome. This year will be another exciting year as we continue to grow our club.

At the Leopards we know that our volunteers make a significant contribution to our community and we recognize the great work that our Volunteers provide our club each and every year.

The Calamvale Leopards is administered by very committed and talented volunteers and it is important that this group in continually expanded upon each year to keep our club moving forward.

Volunteers play a vital role at the Calamvale Leopards, giving countless hours each week so that we can continue to deliver a great experience for all of our members, players and their families.

Without our volunteers the club could not run and our kids could not play, so if you are required on match day or otherwise please jump in and get involved.

Within this Volunteer Handbook we have provided a list of volunteer roles required for each game. Please fill in the attached form detailing the roles to which you can be of assistance during the season and return to your Coach or Team Manager.

Could we please ask that parents/guardians remain at the ground for the duration of training sessions and games. This ensures that any injuries or incidents can be managed effectively.

We are excited for a great 2020 Season and look forward to meeting you all!

Calamvale Leopards JAFc  
2020 Committee



## Volunteer Assistance Form

I ..... as the parent/guardian  
of ..... am available to assist in  
the following roles throughout the 2020 Season:-

Tick	Volunteer Role
	Runner (U11.5 & Youth Teams Only)
	First Aid
	Ground Marshall
	Goal Umpire
	Canteen
	Water Carrier (Under 11.5 & Youth Teams Only)
	Timekeeper
	Scoreboard Attendant

#### **PARENTS/GUARDIAN CODE OF CONDUCT**

- Remember that children play sport for their enjoyment not yours.
- Encourage children to participate, do not force them.
- Focus on the child's efforts and performance rather than winning or losing.
- Encourage children to always participate according to the rules.
- Never ridicule or yell at a child for making a mistake or losing a match.
- Remember that children learn best by example. Applaud good plays by all teams.
- Support all efforts to remove verbal and physical abuse from sporting activities.
- Respect official's decisions and teach children to do likewise.
- Show appreciation of volunteer coaches, officials and administrators. Without them your child could not participate.
- The consumption of alcohol and smoking is inappropriate at all junior football games.

#### **SPECTATORS CODE OF CONDUCT**

- Children play organised sports for fun. They are not playing for the entertainment of spectators only, nor are they miniature professionals.
- Applaud good performances and efforts by your team and their opponents. Congratulate both teams upon their performance regardless of the result.
- Respect official decisions. If there is a disagreement, follow the appropriate procedure in order to question the decision and teach children to do likewise.
- Never ridicule or scold a child for making a mistake during a match. Positive comments are motivational.
- Condemn the use of violence in any form, be it by spectators, coaches, officials or Players.
- Show respect for your team's opponents. Without them there would be no match.
- Encourage players to play according to the rules and to obey official decisions.
- Demonstrate appropriate social behaviour by not using foul or abusive language, or harassing Players, coaches or officials.

## **2020 Committee**

### **President**

Karen Arnold  
[president@leopards.com.au](mailto:president@leopards.com.au)  
0438 725 707

### **Vice President**

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### **Treasurer**

Naomi Dan  
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### **Secretary/Registrar**

Mandy Bolewski  
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[registrar@leopards.com.au](mailto:registrar@leopards.com.au)  
0410 045 073

### **General Committee**

Jodie Tsimpikas  
Drew Fidler  
Robbie Arnold  
Sarah Dan

## Junior Teams

Under 8.5  
Under 9.5  
Under 10.5  
Under 11.5

## Junior Team Match Day Volunteers

### Home Game

1 x Coach  
1 x Team Manager  
1 x Runner (Under 11.5 only)  
1 x First Aid Attendant  
1 x Ground Marshall  
1 x Goal Umpire  
2-4 x Canteen Operator  
2 x Water Carriers (Under 11.5 only)  
1x Time Keeper  
1 x Scoreboard Attendant (Under 11.5 only)

(Note: On completion of the new Scoreboard the Timekeeper can fill the role or the Scoreboard Attendant & Timekeeper roles.)

### Away Game

1 x Coach  
1 x Team Manager  
1 x Runner (Under 11.5 only)  
1 x Goal Umpire  
2 x Water Carriers (Under 11.5 only)

## Youth Teams

Under 12.5  
Under 13.5 Girls  
Under 14.5  
Under 15.5 Girls  
Under 16.5  
Under 17.5 Girls

## Youth Team Match Day Volunteers

### Home Game

1 x Coach  
1 x Assistant Coach (optional)  
1 x Team Manager  
1 x Runner  
1 x First Aid Attendant  
1-2 x Ground Marshall  
2-4 x Canteen Operator  
1 x Goal Umpire  
2-4 x Water Carriers  
1 x Time Keeper  
1 x Scoreboard Attendant

(Note: On completion of the new Scoreboard the Timekeeper can fill the role or the Scoreboard Attendant & Timekeeper roles.)

### Away Game

1 x Coach  
1 x Assistant Coach (optional)  
1 x Team Manager  
1 x Runner  
1 x Goal Umpire  
2-4 x Water Carriers